



# Upkeep Checklist

Maintain a gloriously clean home with Dust to Glory's Weekly & Bi-Weekly high-detail Upkeep Clean.

*The dirt is in the details!*



**The #1 complaint from clients in the cleaning industry is that the toilet is still dirty after a professional clean.**

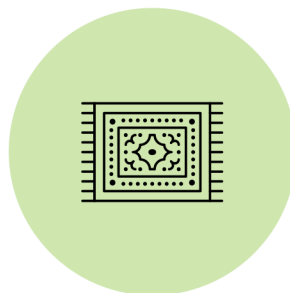
**We come equipped with special tools for high-detail cleaning & our cleaning technicians are trained to make sure nothing is missed!**



**Did you know the first layer of dust takes only seven days to settle?**

**That's why we hand dust all the reachable blinds, window frames, & windowsills on visits.**

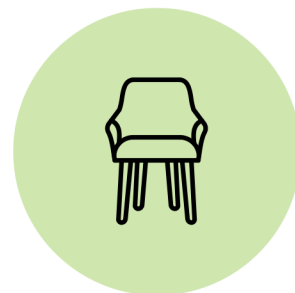
**Regular dusting ensures this area of the home keeps a fresh & dust free appearance!**



**We don't skip cleaning the rugs or cleaning under them!**

**Large & medium rugs are gently lifted at the corners and vacuumed both on top of & under.**

**Small rugs we lift up, carefully shake out, & place back after cleaning the floor.**



**We pay special attention to dirt & pet hair under furniture & around furniture legs.**

**Our professional Pro-Team vacuums remove hidden debris like dirt and pet hair with ease.**

**We arrive ready to remove the worst of it with a wand and attachments.**



*We bring small packages inside for you.*



*We give the toilet paper our signature fold, so you'll know we stopped in.*



*Both kitchen & small can liners are provided with your clean.*



*We'll show your pets a little lovin' & let them outside too.*

*General straightening up*

*Sanitize all high-touch points*

*All carpeted areas vacuumed.  
All hard surface floors vacuumed & mopped*

*Seasonal high dusting  
Spring thru Summer*

*Corner & cobweb removal*

*Blind & baseboard dusting*

## Foyer



Dust light fixture(s), ceiling fan, & vents  
Dust & clean entryway table  
Dust shelves, pictures, lamp, & décor  
Door - sanitize handle, high-touch points, & glass  
(outside glass is weather permitting)  
Windows - Dust frame, sill, & spot clean glass  
Sanitize all high-touch points  
Dust Blinds  
Dust Baseboards

## Dining



Dust light fixture(s), ceiling fan, & vents  
Dust shelves, pictures, lamps, & decor  
Sanitize table & chairs  
(remove pet hair from chair legs)  
Sanitize highchair(s)- if applicable  
Clean glass on sliding door – inside & out  
(weather permitting)  
Windows - Dust frame, sill, & spot clean glass  
Sanitize all high-touch points  
Dust Blinds  
Dust baseboards

## Kitchen



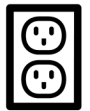
Dust light fixture(s), ceiling fan, & vents  
Dust shelves, pictures, lamps, & décor  
Disinfect sink & faucet  
Sanitize dishwasher front  
Sanitize & polish fridge  
(fridge top dusted if free of clutter)  
Sanitize microwave – inside & out  
Sanitize stove – top & front  
(knobs cleaned under)  
Sanitize countertop backsplash  
Sanitize countertops  
Sanitize all countertop appliances  
Sanitize cabinet fronts & kickbar  
Sanitize table & chairs  
(remove pet hair from chair legs)  
Sanitize high-chair(s)- if applicable  
Clean glass on sliding door – inside & out  
(outside is weather permitting)  
Waste baskets  
(emptied, washed, relined)  
Windows - Dust frame, sill, & spot clean glass  
Sanitize all high-touch points  
Dust Blinds  
Dust baseboards

### Please Note:

It is presumed the home will be  
in order & somewhat picked up  
to facilitate cleaning.



*We sanitize light switches & dust wall outlets!*



## *Pantry*



Dust light  
Vacuum & mop

## *Stairway(s)*



Dust balusters  
Sanitize hand-rail  
Dust shelves, pictures, lamps, & décor  
Sanitize all high-touch points  
Vacuum steps  
Mop steps  
(if applicable)

## *Hallway(s)*



Dust light fixture(s), ceiling fan, & wall vents  
Dust shelves, pictures, lamps, & décor  
Doors - dust frame, sanitize handle, & high-touch points  
Windows - dust frame, sill, & spot clean glass  
Sanitize all high-touch points  
Dust Blinds  
Dust Baseboards

## *Bathroom(s)*



Dust light fixture(s) & fan vent  
Dust shelves, pictures, lamps, & décor  
Clean mirror  
Sanitize sink & faucet  
Sanitize vanity - top, front, & side(s)  
Scrub shower & bathtub  
Sanitize towel bar & straighten towels  
Sanitize toilet paper holder  
Disinfect toilet & surrounding surfaces  
(wall, floor, side of vanity, side of tub cleaned)  
Disinfect potty-training seat(s)  
(if applicable)  
Doors - dust frame, sanitize handle & high touch points  
Windows - dust frame, sill, & spot clean glass  
Sanitize all high-touch points  
Dust blinds  
Dust baseboards  
Waste baskets  
(emptied, washed, relined)

## *Living Area(s)*



Dust light fixture(s), ceiling fan, & wall vents  
Dust shelves, pictures, lamps, & décor  
Dust fireplace mantel  
(if applicable)  
Dust TV  
Dust & spot clean coffee & end table(s)  
Clean glass on sliding door – inside & out  
(outside is weather permitting)  
Doors - dust frame, sanitize handle, & high touch points  
Windows - dust frame, sill, & spot clean glass  
Sanitize all high-touch points  
Dust blinds  
Dust baseboards

## Bedroom(s)



Straighten bed  
Dust light fixture(s), ceiling fan, & wall vents  
Dust shelves, pictures, lamps, & décor  
Dust front of TV  
Dust & polish dresser  
Dust & polish nite stand  
Doors - dust frame, sanitize handle & high touch points  
Dust window frame, sill, & spot clean glass  
Sanitize all high-touch points  
Dust blinds  
Dust baseboards  
Waste baskets  
(emptied, washed, relined)

## Nursery



Dust light fixture(s), ceiling fan, & wall vents  
Dust shelves, pictures, lamps, & décor  
Straighten crib & sanitize crib rail  
Dust front of TV  
Dust & polish dresser  
Dust & polish nite stand  
Sanitize top of change table  
Doors - dust frame, sanitize handle & high touch points  
Windows - dust frame, sill, & spot clean glass  
Sanitize all high-touch points  
Dust blinds  
Dust baseboards  
Waste baskets  
(emptied, washed, relined)

## Closets



Vacuum.  
Mop if applicable

## Office



Dust light fixture(s), ceiling fan, & wall vents  
Dust shelves, pictures, lamps, & décor  
Straighten, dust, & sanitize desk  
Dust computer & tv fronts  
Doors - dust frame, sanitize handle & high touch points  
Windows - dust frame, sill, & spot clean glass  
Sanitize all high-touch points  
Dust blinds  
Dust baseboards  
Waste baskets  
(emptied, washed, relined)

## Laundry



Dust light fixture(s) & wall vents  
Dust shelves, pictures, lamps, & décor  
Sanitize front of washer & dryer  
Doors - dust frame, sanitize handle & high touch points  
Windows - dust frame, sill, & spot clean glass  
Sanitize all high-touch points  
Dust blinds  
Dust baseboards  
Empty lint bin  
Waste baskets  
(emptied, washed, relined)

Our color-coded microfiber towel system helps to prevent cross contamination while also reducing waste by eliminating the need for paper towel.

To further prevent the transfer of dirt & germs, we keep the towels separated during the washing cycle.

Next, we use Lysol Laundry Sanitizer to ensure all dirt & germs are fully removed!

## Basement



All basements are unique & not everyone opts to have them included in their clean. Please speak to the office to include the basement on your initial quote or to have the basement added to your Upkeep cleans.

## Satisfaction Guarantee

Your happiness is at the heart of what we do! If for any reason, at any time, you are not 100% satisfied with our work, please call us within twenty-four (24) hours of service completion at (517) 376-8281 or email [Nicole@Dust2Gloryllc.com](mailto:Nicole@Dust2Gloryllc.com) and we will do everything in our power to resolve your concerns and make it right!

## Add on Services



### Shine & Polish Decor

Mirrors, picture frames, lamps, vases, & knick knacks.

Price varies.

Please request a quote.



### Laundry - Wash, Dry, & Fold

Limit (1) load per visit.

\$25/load



### Linen Changes

Limit (3) sheet changes per visit.

\$7/bed



### Vacuum Couch

Under & in-between couch cushions

\$7/piece of furniture



### Hardwater Removal

Glass shower door - \$25  
\$7/sink or fixture



### Inside of Fridge

Food Inside	Empty
\$65	\$50



### Inside of Oven

\$55



### Handwash Baseboards

Price varies.

Please request a quote.



### Carpet Cleaning

Price varies.

Please request a quote.

Your happiness is at ❤ the of what we do.

*Thank you for your business!*